

Support document checklist for domestic students



1. Basic information: Verify your identity

☐ Passport photocopy (colored)

You must have a valid passport to start your loan application with MPOWER. If you don't have a passport, you can use a government-issued ID or driver's license as a temporary alternative.

Make sure:

- The name on the ID matches your loan application.
- Your ID is valid (meaning that it is not expired). Preferably, your ID should be valid for at least six months from your application date.
- Your ID was issued by your home country listed on your loan application.
- The uploaded photo is clear and legible.

☐ Secondary photo ID

Employment Authorization (EAD) Card with designated category, passport, U.S. birth certificate, driver's license, national ID, voter ID, or other government-issued ID

- If you're a green card holder, provide a copy of your Green Card/Permanent Resident Card.
- If you're a DACA student, provide a copy of your EAD Card with C33 category.
 - If you don't have an EAD card, use USCIS forms I-766, I-821D or I-797 (Both approval and receipt notice are acceptable)
- For more information on DACA students, please refer to this checklist



2. Basic information: Proof of address

☐ U.S. address

Provide proof of your current address in the U.S.

Choose one document from this list:*

- Utility bill (e.g., electricity, water, gas)
- Insurance company bill
- Signed lease (e.g., home rental)
- Bank statement
- Loan document (e.g., loan disclosure)
- Physical letter from university (e.g., admission letter)
- U.S. government-issued photo ID or document (e.g., driver's license)
- Property tax bill or income tax return
- USCIS Forms

*Must be valid and **dated within the last 90 days (except ID, admission letter and lease)**. If you reside with a family member or friend, provide their ID and complete the [MPOWER Relationship Declaration Form](#).



3. Academics: Proof of admission to a higher education institution

☐ Admission letter (If not yet started or enrolled for less than one semester)

Provide an admission letter or letter of enrollment including your name, school and program name, and program start date.

Ensure the information matches your application.

☐ **Current university transcript** (If enrolled for at least one semester)

If you've completed at least one semester, provide the following:

- **Current transcript** (unofficial is acceptable) showing your name, program name and GPA (within the last 90 days)
- **Recent school invoice** that includes the past due balance, itemization and statement date (within the last 30 days)

☐ **Other academic documents** (If transferring from a U.S. or Canadian school)

If you've started your degree and are transferring schools, provide one of the following:

- **Degree audit** with school and program name and the number of accepted transfer credits
- **Proof of graduation date** (official letter from the university, provided by your program or admissions office can provide this document.)



4. Past experience: Academic and professional qualifications

☐ **Professional work experience**

If you're employed while applying for an MPOWER loan, provide a pay stub or job offer letter.

If you have a postgraduation job offer, provide your postgraduation job offer letter that includes your name, the employer's name and your salary information.

Ensure names on the document match the application and that all documents are valid and authentic.



5. Financial information: Additional funding and debt

☐ **Additional source of funding**

If you have other funding sources or debt mentioned in your application, provide relevant documents. This can include:

- **Scholarships:**
 - Award letter with terms (amount, the term applicable, etc.)
 - Admission letter if it includes scholarship details
 - Documents stating scholarship amount allocation and renewability (if applicable)
- **Grants and corporate/government sponsorships:**
 - If your sponsor is a sole proprietorship: Provide a recent bank statement (within the last 90 days), signed and dated "Sponsor Support Letter," (download from your [MPOWER Portal](#)) and proof of business ownership.
 - If your sponsor is a large corporation: Provide a letter on company letterhead that includes your name, sponsored amount and sponsorship terms.
 - If you have government sponsorship: Provide a letter on government letterhead that includes your name, sponsored amount and sponsorship terms.
- **Family sponsorships:**
 - Sponsor's recent bank statement (within the last 90 days)
 - Sponsor's investment accounts (e.g., mutual funds or brokerage accounts)
 - Signed and dated "Sponsor Support Letter" (download from your [MPOWER Portal](#))
 - Sponsor's color photocopy of a government-issued photo ID
- **Personal funds:**
 - Recent bank statement (within the last 90 days)
 - Investment account statements (e.g., mutual funds or brokerage accounts) to be dated within the last 90 days

Ensure names on the documents match the application and that all documents are valid and authentic.

☐ **Existing debt and non-MPOWER student loan**

If you have an active home mortgage, auto loan, student loan or other personal loan, provide the documentation that includes your name, outstanding balance, interest rate, and loan term.

Ensure names on the documents match the application and that all documents are valid and authentic.